



**WATFORD
BOROUGH
COUNCIL**

**Notice of Executive Key Decisions and Executive Decisions which are
confidential under the terms of the
Local Government Act 1972 Part 3 Schedule 12A**

Contact Officer: Caroline Harris,
Democratic Services Manager
Telephone: 01923 278372
Email: Legalanddemocratic@watford.gov.uk

Date of Issue: 16 December 2016

- The Local Authorities (Executive Arrangements) (meetings and Access to Information) (England) Regulations 2012 require 28 days notice to be given of all Executive Key Decisions.
- A key decision involves expenditure or savings of over £50,000 or significantly affects two or more wards within Watford. If a decision is related to the Council's property investment portfolio a key decision involves sums of £3,000,000 and over.
- The Act also requires 28 days notice to be given of **all** Executive Part B (confidential) decisions where the public and press will be excluded from the meeting.

The public and press will be excluded from a meeting during an item of business whenever:

- (a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
 - (b) the decision-making body concerned passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them:
or
 - (c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.
- The Act allows for representations to be made against an item being discussed in private, details of which must be published on the agenda for the meeting along with the Decision Making Body's response.

- The list is updated and published on the Council's web-site as required.
- Members of the public are entitled to view copies of the documents used in making a decision unless they are confidential or exempt under the provisions the Local Government Act. If you wish to view a document please contact the Democratic Services Manager (details above).
- The decision dates listed are indicative and occasionally subject to change. Please contact Democratic Services if you wish to check the decision date for a particular item.

Membership of the Cabinet and their Portfolios:

Mayor Dorothy Thornhill	Strategic partnerships/external relationships and community safety
Councillor Karen Collett	Community – Equalities, Community cohesion, refugees, community engagement, third sector and community groups (outreach and impact) and community services (play/culture/sport, environmental health and licensing)
Councillor Stephen Johnson	Property and Housing – Property Investment Board, WBC asset base and private sector housing
Councillor Iain Sharpe	Regeneration and Development – Development Management, Planning Policy and Economic Development, Transport, Building Control, Parking and Projects and major projects
Councillor Peter Taylor	Deputy Mayor and Portfolio Holder for Client Services – Outsourced services, client services, contract management and commissioning framework
Councillor Mark Watkin	Resources and Customer Service – Facilities Management, Emergency Planning and Business Continuity, Procurement, Legal and Democratic Services, Risk Management, Human Resources, Section 151, Customer Services and Shared Services

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
Sale of the freehold interest in the 6th North Watford Scout HQ, East Drive, Watford, WD25 0AH	David Lewis Interim Head of Property Team david.lewis@watford.gov.uk	Mayor Thornhill - Strategic Partnerships, External Relationships and Community Safety	November 2016	Written valuation advice	Information relating to the financial or business affairs of any particular person (including the Authority holding that information)
To increase charges in council controlled car parks and to propose the introduction of charges for on-street parking in Reeds Crescent	Andy Smith Transport and Infrastructure Section Head andy.smith@watford.gov.uk	Portfolio Holder for Regeneration and Development	December 2016	Officer report: The Borough of Watford Review of Parking Charges 2016 - 6 December 2016	
Allotment Tenancy Revisions	Paul Rabbitts Environmental Services Client Manager (Parks & Streets) paul.rabbitts@watford.gov.uk	Cabinet	February 2017	Updated tenancy agreement	

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
Agree to commence the retender and procurement process for the leisure centre management contract (LCMC)	Chris Fennell Corporate, Leisure and Community Client Section Head chris.fennell@watford.gov.uk	Cabinet	February 2017	Cabinet report LCMC project brief and Project Initiation Document (PID) - November 2015 Leisure centre customer/user satisfaction survey and headline results - October 2016 Overview and Scrutiny task group - terms of reference Overview and scrutiny task group (18 October 2016) report and recommendations Result of leisure centre users satisfaction questionnaire - September 2016	Commercially sensitive information linked to the council's aspirations and strategic policy options for the new contract.
To submit the Local Plan Part 2 - Site Allocations and Development Management Policies for examination	Vicky Owen Spatial Planning Manager vicky.owen@watford.gov.uk	Cabinet Council	March 2017 March 2017	Local Plan Part 2 - Site allocations and development management policies Environmental Report	